
CDC+ Connection – Your Monthly Source of Updates and Helpful Information

Fiscal Year 2024-2025 Budgets

Your CDC+ Consultant will soon receive a copy of your CDC+ monthly budget for Fiscal Year (FY) 2024-2025. A Budget Calculation Worksheet (BCW) will be issued even if there is no change to the monthly budget amount. If you feel the budget is incorrect, or if you have not received your FY 2024-2025 monthly budget by June 30, 2024, please notify your CDC+ Consultant immediately.

Fiscal Year (FY) 2024-2025 Purchasing Plans

CDC+ State Office will only review July 1, 2024, purchasing plans if the consumer's budget is reduced or if there is a One Time Expenditure (OTE) or Short-Term Expenditure (STE) that needs to be entered on a July 1, 2024, purchasing plan. An August 1, 2024, purchasing plan should be submitted for all other budget changes. If the consumer's budget did not reduce and a necessary change needs to go into effect July 1, 2024, a Quick Update (QU) can be submitted for July 2024, followed by a full purchasing plan effective August 1, 2024.

Provider Rate Increase

Provider rate increases were applied to all APD-CDC+ iBudget Cost Plans for Fiscal Year 2024-2025, effective 7/1/2024. Consumers will see the new budget amounts reflected in the FY 24/25 CDC+ Budget Calculation Worksheets (BCW). For more information about the rate increases, please visit <https://apd.myflorida.com/providers/rates-billing/>.

Clearinghouse Roster

As required by Florida Statute, all consumers CDC+ employees MUST be on the consumer's Clearinghouse Roster. Additionally, each non-waiver agency hired by the consumer must maintain their own Clearinghouse Roster which must list every employee who provides services to a CDC+ consumer.

Consumers/representatives may, if they choose, request a copy of the non-waiver agency's roster to ensure that the agency's employees providing service to the consumer have been screened.

Background Screening and Hiring Non-Waiver Agency Providers

CDC+ allows CDC+ Consumers/Representatives to hire agencies that may not be approved in the iBudget Florida waiver program. However, non-waiver providers must be registered in the Clearinghouse to provide services for a CDC+ Consumer. CDC+ Consumers/Representatives who are interested in hiring a non-waiver agency provider can email Felicia Jones at Felicia.jones@apdcares.org to request a Letter of Intent for CDC+ Non-Waiver Providers. This letter is to be completed by the provider and emailed back to Felicia Jones to be processed and entered into the Clearinghouse, at which time screening of all employees can occur.

Background Screenings for Natural Supports and Paid Providers

All CDC+ providers, including family members, are subject to the Background Screening provisions of section 409.221(4)(i), Chapter 435, and section 408.809, F.S. A complete provider packet is not needed for natural support providers; however, the consumer or representative should include a copy of the approved screening with the Purchasing Plan and/or Quick Update. Please indicate on the screening that the provider is a natural support worker, which will prevent a deficiency notice is not sent.

Web-Based Payroll Submission

CDC+ web-based payroll submissions offer you more options and control, allowing you to submit payroll at any time, even when the CDC+ Customer Service line is closed. This option also enables you to avoid lengthy hold times and allows you to print your submission tracking number or save it to your computer

desktop for easy retrieval. If you are interested in submitting payroll through the website but aren't sure how, call us! CDC+ Customer Service Representatives are happy to assist you with the process; just call on a non-payroll week and ask for assistance.

Hospital Stays and Billing

When a Consumer is admitted to the hospital or rehabilitation facility, their Medicaid/Medicare remains in place and will fund the hospitalization and other services/treatments received during the hospital stay. For this reason, CDC+ employees cannot be paid, CDC+ employees should not bill during the time a Consumer is in a hospital or rehabilitation facility. Billing during this time would be a duplication of services and could be considered Medicaid fraud. If you have questions about billing, contact your consultant and/or CDC+ customer service.

Representative Email Address

The representative email address should not be the same as a provider email address. This is to ensure compliance with HIPPA laws and regulations. Please make sure there is a working email address on file for all active representatives.

CDC+ Training Opportunities

The April -July training calendar is available online at CDC Training Calendar-2404 to 2407.pdf (myflorida.com). Upcoming trainings include a Saturday training for CDC+ new Consumers/Representatives. Registration instructions for our online trainings is available on our Training and Education webpage.

Electronic Visit Verification

Everything Up to Date? Just a reminder to make sure all required employees are using their Electronic Visit Verification (EVV) application to sign in and out of their shift of working for the consumer. More information about CDC+ EVV requirement, visit <https://apd.myflorida.com/cdcplus/cdcevv.htm>.

Recommend your employees to check for application updates to avoid any problems. Make sure the consumer/representative is approving shifts timely enough for the payroll system Visit Log to reflect the hours worked. CDC+ Customer Service cannot assist with EVV. CDC+ cannot speak with providers regarding any issue. If the consumer/representative or provider has a problem with EVV, please contact cdc.evv@apdcares.org with an explanation of the issue.

Your Input is Needed!

The 2024 CDC+ satisfaction survey will be posted on the CDC+ website and the Payroll System in July. The survey will contain questions related to your satisfaction with various aspects of the CDC+ program. You may access the survey through a link in the Payroll System, or directly through the CDC+ Web Page. Your response to this survey is essential to us in making improvements to the program. All responses to the surveys are confidential. We look forward to receiving your feedback!

CDC+ Customer Service

Customer Service: 866-761-7043
CDC+ FAX: 888-329-2731
Monday-Friday, 8 a.m.-5 p.m. ET